

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>25 November 2019</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>December 2019 – July 2020</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: December 2019 – July 2020.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: December 2019 – July 2020

Updated: 14 November 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **December 2019 – July 2020** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

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<b>December 2019</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  16 December 2019	
2	<b>Changes to the Constitution to reflect internal re-structuring</b>	Council Business	Lynn Ball Director of Function (Council Business) and Monitoring Officer  Cllr Dafydd Rhys Thomas		The Executive  16 December 2019	County Council 10 March 2020
3	<b>Treasury Management Mid-year Review 2019/20</b>	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  16 December 2019	

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<b>January 2020</b>							
4	<b>2020/21 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel - Date to be confirmed. Corporate Scrutiny Cttee 13 January 2020	The Executive  13 January 2020	
5	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  27 January 2020	
6	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Consent regarding the consultation process.		Housing	Ned Michael Head of Housing  Cllr Alun W Mummery	Partnership and Regeneration Scrutiny Cttee - Date to be confirmed	The Executive  27 January 2020	
<b>February 2020</b>							
7	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 February 2020	

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8	<b>Strategic Equality Plan 2020-2024</b>  Approval of Plan and recommendation to full Council.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 4 February 2020	The Executive  17 February 2020	County Council 10 March 2020
<b>March 2020</b>						
9	<b>Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	
10	<b>Capital Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	
11	<b>Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  2 March 2020	

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12	<b>Discretionary Business Rate Relief Policy (O)</b>  Approve new policy following public consultation.	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	
13	<b>Fees and Charges 2020/21</b>  Approval.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 11 July 2019; 25 September 2019	The Executive  2 March 2020	
14	<b>Charges for non-residential services 2020/21</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	
15	<b>Standard Charge for Council Care Homes 2020/21</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	

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16	<b>Independent Sector Care Home Fees 2020/21</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services  Cllr Llinos Medi		The Executive  2 March 2020	
17	<b>Housing Rents and Housing Services Charges 2020/21</b>		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Mummery		The Executive  2 March 2020	
18	<b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	
19	<b>Medium Term Financial Strategy and Budget 2020/21 (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed  Corporate Scrutiny Cttee - Date to be confirmed	The Executive  2 March 2020	County Council 10 March 2020

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20	<b>Capital Strategy and Capital Programme</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020
21	<b>Treasury Management Strategy 2020/21</b>  Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020
22	<b>Capital Budget 2020/21</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  2 March 2020	County Council 10 March 2020
23	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  23 March 2020	

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24	<b>Corporate Scorecard – Q3, 2019/20</b>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
25	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report</b>		Children's Services	Fôn Roberts Head of Children and Families Services  Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020  Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
<b>April 2020</b>							
26	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 27 April 2020	

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27	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Stage 2 – report back on outcome of engagement and Transformation options.	Housing	Ned Michael Head of Housing  Cllr Alun W Mummery		The Executive  27 April 2020	
<b>May 2020</b>						
28	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  May 2020	
<b>June 2020</b>						
29	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  June 2020	

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<b>July 2020</b>						
30 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  July 2020	

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